

PRELIMINARY 30 DAY NOTICE ON BONDED PROJECT

(Non-State Highway Projects

[for parties not having a direct contract with the entity providing the bond]

CERTIFIED MAIL – RETURN RECIEPT REQUESTED

TO: Principal *[Insert name of Contractor providing the Bond]*

And

[Insert name of governmental unit involved]

And

[Insert name of Party you are contracting with]

FROM: *[Insert your company name and address]*

RE: *[List Principal and bond number if you have it, and the name and address of the Project]*

To Whom it May Concern:

The purpose of this Notice is to let you know that we, ***[insert your company name]***, have a subcontract, supply and/or vendor relationship with ***[insert company who you have a contract with]***, to supply labor, material and/or services for the following Project: ***[Identify the Project site]***. Our first supply of labor, material or services was on ***[within 30 days of first furnishing]*** and generally consisted of ***[general description of nature of labor/material]***.

This Notice is provided to you pursuant to MCLA 129.207, as revised. If you have any questions, please feel free to call.

Very truly yours,